



PARENT PAYMENT POLICY 2021

Dear Parent,

Goornong Primary School is looking forward to another great year of teaching and learning and would like to advise you of our parent payment arrangements for 2021. We are pleased to announce that there will be no increase to school fees for 2021.

Please find the fee schedule for 2021 attached.

The Fee Schedule for the different year levels is colour-coded.	Grade Prep
	Grade One-Two
	Grade Three-Four
	Grade Five-Six

Goornong Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents. The following principles guide parent payment arrangements at our school:

- Educational value.
- Access, equity and inclusion.
- Affordability.
- Engagement and Support.
- Respect and Confidentiality.
- Transparency and Accountability.

Goornong Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- The Camps, Sports and Excursions Fund (CSEF).
- Flexible payment arrangements and financial assistance programs.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact the Business Manager, Melissa Payne on 5432 2236.

For further information on the Education Department's Parent Payments Policy please see a one page overview attached.


Yours sincerely,

Jason Cox

TABLE OF CONTENTS

PARENT PAYMENT POLICY 2021	1
PAYMENT METHODS.....	2
TABLE OF CONTENTS.....	2
UNDERSTANDING THE DIFFERENT PAYMENT CATEGORIES.....	3
FEE SCHEDULE – GRADE PREP	4
FEE SCHEDULE – GRADE ONE-TWO	6
FEE SCHEDULE – GRADE THREE-FOUR	8
FEE SCHEDULE – GRADE FIVE-SIX.....	10
MONITORING & REVIEW	12

PAYMENT METHODS

	<p>This is our preferred method of payment.</p> <p>The school will provide you with a unique BPay reference on your statement at the beginning of the year.</p>
Cash	<p>Parents are welcome to pay cash, particularly on the first day of school when collecting your child's Essential Supplies.</p> <p>The correct amount is appreciated.</p>
Cheque	<p>Please make cheques payable to Goornong Primary School.</p>

UNDERSTANDING THE DIFFERENT PAYMENT CATEGORIES

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW

The following is a summary of the main principles of the Parent Payments Policy:



FREE INSTRUCTION

- Schools provide students with free instruction to fulfil the standard curriculum requirements as outlined in the Victorian Curriculum F-10, VCE and VCAL.



PARENT PAYMENT REQUESTS

- Schools do not ask parents to pay for school operating costs (e.g. utility costs) or general and unspecified charges.
- Schools request payments from parents under three categories:

Essential Student Learning Items

- Items and activities which the school deems essential for student learning.
- Parents may choose to purchase essential items through the school or provide their own.

Optional Items

- Items and activities that enhance or broaden the schooling experience of students and are offered in addition to the standard curriculum.
- These are provided to students on a user-pays basis.

Voluntary Contributions

- Voluntary contributions support the school to continue to be the best local school for all students and can be for general or specific purpose.
- Students will not be disadvantaged in any way if parents do not make a contribution.



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools obtain school council approval for their parent payment arrangements and upload their arrangements on their school's public website for transparency.

FEE SCHEDULE – GRADE PREP

Please find the itemised list of Essential Student Learning Items and Optional Items for **Grade Prep** students.

Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum. You may choose to purchase these items through the school or provide your own.

**Please note that the school will purchase all Essential Learning Items for students. These are provided to the students on the first day of the school year. Parents intending to provide equivalent stationary items must notify the school in writing of their intention to do so at least five weeks prior to the end of the preceding school year.*

Grade Prep: Essential Student Learning Items		Amount
Stationary Pack:		\$ 50
ITEM	QTY	
Faber dot grip HB Pencil	3	
Triangular Grip Faber Pencil	2	
Glue Bostik Stick 35gm	2	
Writer Premium Story Book 25mm Solid Rule 64 page (Writing)	3	
Spirax 150 100gsm Bond Scrapbook (Maths, Writing, STEM, Gardening, Chinese)	6	
Writer Premium Project Book 18mm 64 page (Health/Themes/Word study)	4	
Crayola Twistables 16's	1	
Whiteboard marker	2	
Staedtler mini whiteboard erasers 70 x 40 x 15mm.	1	
Artline Highlighters (yellow)	2	
Scissors Staedtler 17cm	1	
Elizabeth Richards- Book tub Blk	1	
Safety pencil sharpener 2 hole	1	
Faber Eraser	3	
Wallet pp & Button Yellow A4	1	
Reading Journal Read It Junior	1	
Consumables for Cooking Program (Ingredients used in the food students prepare and eat).		\$ 10
Materials for Art (Paper, paint, glue, craft items etc).		\$ 15
MARC Library Van Levy		\$ 22
Online Learning Subscriptions <ul style="list-style-type: none"> ▪ Essential Assessment (My Numeracy). ▪ Raz Plus. ▪ Storybox Library. 		\$ 10
Curriculum-Related Excursions (Bus travel and entry fees for curriculum related excursions: Palmers Gym Program, Prep-Two Excursion, Cross Country, and Cluster Science Day).		\$ 78
Essential Student Learning Items TOTAL		\$ 185

Optional Items

Optional Items are those items, activities or services that are offered in addition to or support instruction in the standard curriculum program. These are provided on a user-pays basis so that if parents choose to access them for students, they are required to pay for them.

Grade Prep: Optional Items	Amount
End-of-Year Whole School Excursion	\$ 15
Swimming Program <i>Employment of AustSwim trained instructors to run Swim & Survive Schools Program, lifeguard and pool entry. (Term Four). In the past our school has been successful in gaining a Sporting Schools grant which provided a significant subsidy to the cost of the Swimming Program. We will pursue grant opportunities again in 2021.</i>	\$ 50
Optional Items TOTAL	\$ 65

Voluntary Contributions

Goornong Primary School continues to welcome your voluntary contributions to support our school. You can make a general voluntary contribution that goes towards all of our school's important priorities for 2021, as well as providing additional activities and services for all students.

Alternatively, you can make a voluntary contribution to any of the specific priorities outlined in the table below:

Grade Prep: Voluntary Contribution	Tax Deductable	Amount
Grounds Maintenance Levy <i>Please note that the Grounds Maintenance Levy is a voluntary levy to cover the cost of ground maintenance works needed over the year. If we did not have this Levy, each family would be rostered on and expected to do mowing and gardening etc. With this Levy we are able to employ someone to do this work.</i>	No.	\$50
Voluntary Contribution TOTAL		\$ 50

Grade Prep: Parent Payment Charges	Due Date	Amount
Essential Student Learning Items	<i>By the end of January.</i>	\$ 185
Optional Student Learning Items	<i>School will advise via newsletter.</i>	\$ 15
Voluntary Contribution	<i>By the end of Term Two.</i>	\$ 50
TOTAL		\$ 250

FEE SCHEDULE – GRADE ONE-TWO

Please find the itemised list of Essential Student Learning Items and Optional Items for **Grade One-Two** students.

Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum. You may choose to purchase these items through the school or provide your own.

**Please note that the school will purchase all Essential Learning Items for students. These are provided to the students on the first day of the school year. Parents intending to provide equivalent stationary items must notify the school in writing of their intention to do so at least five weeks prior to the end of the preceding school year.*

Grade One-Two: Essential Student Learning Items		Amount
Stationary Pack:		\$ 50
ITEM	QTY	
Faber dot grip HB Pencil	4	
Red BIC pen (marking)	2	
Glue Bostik Stick 35gm	2	
Grid/Graph Exercise book 10mm Graph A4 48pg (Maths)	3	
Spirax 150 100gsm Bond Scrapbook (STEM, Gardening, Chinese)	2	
Writer Premium Project Book 18mm 64 page (Health/Themes/Word study)	4	
Reading/writing workshop book dotted thirds(18mm/24mm)	4	
Faber Connector Pens pk20	1	
Whiteboard marker	2	
Staedtler mini whiteboard erasers 70 x 40 x 15mm.	1	
Artline Highlighters (yellow)	2	
Scissors Staedtler 17cm	1	
Ruler 30cm Essential Wooden	1	
Elizabeth Richards- Book tub Blk	1	
Pencil Sharpener metal double	1	
Faber Eraser	3	
Wallet pp & Button Yellow A4	1	
Bic Kids evolution coloured pencils pkt12	1	
Reading Journal Read It Junior	1	
Consumables for Cooking Program (Ingredients used in the food students prepare and eat).		\$ 10
Materials for Art (Paper, paint, glue, craft items etc).		\$ 15
MARC Library Van Levy		\$ 22
Online Learning Subscriptions <ul style="list-style-type: none"> ▪ Essential Assessment (My Numeracy). ▪ Raz Plus. ▪ Storybox Library. 		\$ 10
Curriculum-Related Excursions (Bus travel and entry fees for curriculum related excursions: Palmers Gym Program, Prep-Two Excursion, Cross Country, and Cluster Science Day).		\$ 78
Essential Student Learning Items TOTAL		\$ 185

Optional Items

Optional Items are those items, activities or services that are offered in addition to or support instruction in the standard curriculum program. These are provided on a user-pays basis so that if parents choose to access them for students, they are required to pay for them.

Grade One-Two: Optional Items	Amount
End-of-Year Whole School Excursion	\$ 15
Swimming Program <i>Employment of AustSwim trained instructors to run Swim & Survive Schools Program, lifeguard and pool entry. (Term Four). In the past our school has been successful in gaining a Sporting Schools grant which provided a significant subsidy to the cost of the Swimming Program. We will pursue grant opportunities again in 2021.</i>	\$ 50
Optional Items TOTAL	\$ 65

Voluntary Contributions

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Alternatively, you can make a voluntary contribution to any of the specific priorities outlined in the table below:

Grade One-Two: Voluntary Contribution	Tax Deductable	Amount
Grounds Maintenance Levy <i>Please note that the Grounds Maintenance Levy is a voluntary levy to cover the cost of ground maintenance works needed over the year. If we did not have this Levy, each family would be rostered on and expected to do mowing and gardening etc. With this Levy we are able to employ someone to do this work.</i>	No.	\$50
Voluntary Contribution TOTAL		\$ 50

Grade One-Two: Parent Payment Charges	Due Date	Amount
Essential Student Learning Items	<i>By the end of January.</i>	\$ 185
Optional Student Learning Items	<i>School will advise via newsletter.</i>	\$ 65
Voluntary Contribution	<i>By the end of Term Two.</i>	\$ 50
	TOTAL	\$ 300

FEE SCHEDULE – GRADE THREE-FOUR

Please find the itemised list of Essential Student Learning Items and Optional Items for **Grade Three-Four** students.

Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum. You may choose to purchase these items through the school or provide your own.

**Please note that the school will purchase all Essential Learning Items for students. These are provided to the students on the first day of the school year. Parents intending to provide equivalent stationary items must notify the school in writing of their intention to do so at least five weeks prior to the end of the preceding school year.*

Grade Three-Four: Essential Student Learning Items	Amount																																								
Stationary Pack:	\$ 50																																								
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Essential Student Learning Items TOTAL	\$ 185																																								

Optional Items

Optional Items are those items, activities or services that are offered in addition to or support instruction in the standard curriculum program. These are provided on a user-pays basis so that if parents choose to access them for students, they are required to pay for them.

Grade Three-Four: Optional Items	Amount
End-of-Year Whole School Excursion	\$ 15
Grade Three-Four Echuca (Billabong Ranch) Camp	Approx. \$ 200
Swimming Program <i>Employment of AustSwim trained instructors to run Swim & Survive Schools Program, lifeguard and pool entry. (Term Four). In the past our school has been successful in gaining a Sporting Schools grant which provided a significant subsidy to the cost of the Swimming Program. We will pursue grant opportunities again in 2021.</i>	\$ 50
Optional Items TOTAL	\$ 265

Voluntary Contributions

Goornong Primary School continues to welcome your voluntary contributions to support our school. You can make a general voluntary contribution that goes towards all of our school's important priorities for 2021, as well as providing additional activities and services for all students.

Alternatively, you can make a voluntary contribution to any of the specific priorities outlined in the table below:

Grade Three-Four: Voluntary Contribution	Tax Deductable	Amount
Grounds Maintenance Levy <i>Please note that the Grounds Maintenance Levy is a voluntary levy to cover the cost of ground maintenance works needed over the year. If we did not have this Levy, each family would be rostered on and expected to do mowing and gardening etc. With this Levy we are able to employ someone to do this work.</i>	No.	\$50
Voluntary Contribution TOTAL		\$ 50

Grade Three-Four: Parent Payment Charges	Due Date	Amount
Essential Student Learning Items	<i>By the end of January.</i>	\$ 185
Optional Student Learning Items	<i>School will advise via newsletter.</i>	\$ 265
Voluntary Contribution	<i>By the end of Term Two.</i>	\$ 50
TOTAL		\$ 500

FEE SCHEDULE – GRADE FIVE-SIX

Please find the itemised list of Essential Student Learning Items and Optional Items for **Grade Five-Six** students.

Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum. You may choose to purchase these items through the school or provide your own.

**Please note that the school will purchase all Essential Learning Items for students. These are provided to the students on the first day of the school year. Parents intending to provide equivalent stationary items must notify the school in writing of their intention to do so at least five weeks prior to the end of the preceding school year.*

Grade Five-Six: Essential Student Learning Items	Amount																																								
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Optional Items

Optional Items are those items, activities or services that are offered in addition to or support instruction in the standard curriculum program. These are provided on a user-pays basis so that if parents choose to access them for students, they are required to pay for them.

Grade Five-Six: Optional Items	Amount
End-of-Year Whole School Excursion	\$ 15
Grade Five-Six Canberra Camp	Approx. \$ 400
Swimming Program <i>Employment of AustSwim trained instructors to run Swim & Survive Schools Program, lifeguard and pool entry. (Term Four). In the past our school has been successful in gaining a Sporting Schools grant which provided a significant subsidy to the cost of the Swimming Program. We will pursue grant opportunities again in 2021.</i>	\$ 50
Grade 6 Graduation Dinner	Approx. \$25pp
Optional Items TOTAL	\$ 490

Voluntary Contributions

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Alternatively, you can make a voluntary contribution to any of the specific priorities outlined in the table below:

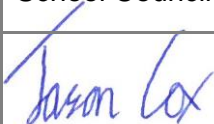
Grade Five-Six: Voluntary Contribution	Tax Deductable	Amount
Grounds Maintenance Levy <i>Please note that the Grounds Maintenance Levy is a voluntary levy to cover the cost of ground maintenance works needed over the year. If we did not have this Levy, each family would be rostered on and expected to do mowing and gardening etc. With this Levy we are able to employ someone to do this work.</i>	No.	\$50
Voluntary Contribution TOTAL		\$ 50

Grade Five-Six: Parent Payment Charges	Due Date	Amount
Essential Student Learning Items	<i>By the end of January.</i>	\$ 185
Optional Student Learning Items	<i>School will advise via newsletter.</i>	\$ 490
Voluntary Contribution	<i>By the end of Term Two.</i>	\$ 50
TOTAL		\$ 725

MONITORING & REVIEW

The school's Parent Payment Policy is reviewed annually by school council. In setting parent payments, school council endeavours to ensure:

- That payments are affordable for families.
- That the school is able to offer its students the best learning opportunities possible.

Date Reviewed	19.10.2020
Approved By	School Council
Approval Authority (Signature & Date)	
Communication Procedures	<ul style="list-style-type: none">▪ Parents – sent home in Term 4 of the preceding school year.▪ School Website.
Next Review Date	19.10.2021